



We appreciate your business. So that we can best serve all our clients, please be advised of these policies.

### **ARRIVAL TIME**

Please aim to arrive 10 minutes before your scheduled appointment time. If you arrive after your scheduled appointment time, it may not be possible to extend the time available for your booked service; if your service is shortened due to your late arrival, you may still be charged the full cost of the service.

### **CHANGING YOUR APPOINTMENT**

24 hours' notice is required to reschedule or cancel a booked appointment, except in cases of contagious illness as described below.

### **SICKNESS OR FAMILY EMERGENCY**

If you, or another person in your household, has an infectious or contagious illness, please contact us as soon as possible to reschedule your appointment for a later date. There is no penalty or timeframe required in this case, for your safety and that of other clients.

*I agree to the policies described above.*

Client Name \_\_\_\_\_

Client Signature \_\_\_\_\_ Date \_\_\_\_\_